

# **Amended Fees & Charges for 2008/09 and 2009/10**

A report by the Director of Kent Highway Services to the Highways Advisory Board on the 16<sup>th</sup> September 2008

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## **Introduction**

1. This report seeks approval of amended fees and charges for 2008/09 (and 2009/10) in respect of a wide range of services provided by Kent Highway Services. The Local Government Act 2003 (Section 93) provides the power for charging for discretionary services but also stipulates that local authorities may only cover their reasonable costs in providing such services. This year fees were originally set for 2008/9 based on an approximate increase of 3%. This was in line with the anticipated rise in staff and administration costs. It has now become necessary to amend these charges due to additional increases in energy and other extraordinary costs. The current fees and charges will increase by approximately 10% and incorporate a degree of rounding up.
2. In order to prevent undue additional administration costs it is intended that the proposed new charges will be maintained through to March 2010. The increase is in line with the anticipated E&R budget increases for 2009/10.
3. This report is supplementary to the original report by the Director of Highways to the Highways Advisory Board on the 8<sup>th</sup> January 2008 and the report 'Income for Kent Highway Services' by the Alliance Executive to the Alliance Board on the 28<sup>th</sup> August 2008.

## **Conclusion**

4. Subject to the views of the Board the proposed amended Fees & Charges for 2008/09 and 2009/10 as set out in Appendices 1 and 2 will be recommended to the Cabinet Member for Environment, Highways & Waste for implementation with effect from 1st December 2008.
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### Accountable Officers:

James Whitehorn [Finance] – 01622 696117  
Steve Horton [Road Safety] – 01622 221025

### Background Documents:

Report by the Director of Highways to the Highways Advisory Board on the 8<sup>th</sup> January 2008.

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## Appendix 1

ITEM	FEE FOR 2007/08	FEE FOR 2008/09	AMENDED FEE FOR 2008/09	SERVICE GROUP
<b>Highway Definition –</b> Response to written or tel. enquiry from the public, solicitors, developers, district or parish councils re the highway boundary	£35	£37	<b>£40</b>	Transport and Development
Supplying plan to solicitors including an extract from the Definitive Map	£35	£37	<b>£40</b>	Transport and Development
<b>Land Charge Searches – CON 29</b>				
Self-service by a district council	No charge	No charge	<b>No charge</b>	Transport and Development
Part 1 enquiry answered by KHS	£12	£13	<b>£15</b>	
	£6	£7	<b>£10</b>	
Part 2 per additional answer by KHS	£35	£37	<b>£40</b>	
[Note: additional 10% handling fee is charged by the district for Part 1 & 2]	£5	£5	<b>£5</b>	
<b>Land Charges – Personal Searches</b>				
Up to 4 questions per site Each additional question				
<b>Approved Highway Schemes –</b> Information supplied, e.g. Board report	£35	£37	<b>£40</b>	County Wide Improvements
Copy of complete Scheme Drawings per plan supplied	£30	£31	<b>£35</b>	County Wide Improvements
Copy of extract from Scheme Drawings per plan supplied [up to max A3]	£20	£21	<b>£25</b>	County Wide Improvements
<b>Gazetteer:</b> un-collated copy per district	£25	£26	<b>£30</b>	Network Management
<b>Gazetteer:</b> collated copy per district	£30	£31	<b>£35</b>	
<b>Approved Strategies &amp; Policies</b> Printed copies of (cycling, walking, bus, maintenance plan, pavement design guide etc) for highway consultants	£25 each	£26 each	<b>£30 each</b>	Network Management

<b>Photocopies</b> of KHS documents or files for information:	10p per copy [minimum charge £10] No charge for staff time	10p per A4 copy 15p per A3 copy £1 per colour copy No charge for staff time	<b>10p per A4 copy</b> <b>15p per A3 copy</b> <b>£1 per colour copy</b> No charge for staff time	Business Performance, Communication & Finance
S278 fixed consultancy fee for advice to developer based on scheme value:  £0 - £50,000 £50,001 - £250,000 £250,001 - £1,000,000	£2,000 £4,000 £8,600	£2,060 £4,120 £8860	<b>£2200</b> <b>£4,500</b> <b>£15,000</b>	Technical Services
S278 fee for project management, design checks & site inspections	Actual costs incurred by KHS	Actual costs incurred by KHS	<b>Actual costs incurred by KHS</b>	Technical Services
<b>Tourism Signposting</b> Application fee	£155 + Actual costs incurred by KHS	£160 + Actual costs incurred by KHS	<b>£170</b> <b>+ Actual costs incurred by KHS</b>	Network Management
<b>Crash database</b> information supplied to highway consultants/businesses 3 year history of crashes at a location:- 5 year history of crashes at a location:- Note; there is no charge to members of the public/parish/district councils	£85  £160 (Excluding VAT)	£87  £165	<b>£100</b>  <b>£180</b>	Network Management
<b>Traffic Count</b> database information for private consultants/companies Manual count data  Automatic count data cost per week of information [Note: there is no charge to members of the public/parish/district councils]	Individually assessed  Individually assessed	Individually assessed  Individually assessed	<b>Individually assessed</b>  <b>Individually assessed</b>	Transport and Development  Transport and Development
<b>Stopping Up Orders</b> for Third Parties	Actual costs incurred by KHS	Actual costs incurred by KHS	<b>Actual costs incurred by KHS</b>	Transport and Development
<b>Pavement Licence</b> for	£115 per	£120 per	<b>£150 per</b>	

refreshment facilities with tables & chairs on the highway. Advertising costs are extra.	annum + £24 if defect found	annum + £24 if defect found	<b>annum + £25 if defect found</b>	Network Management
<b>Permit for Skip, Scaffolding,</b> Hoarding or Materials stored on the highway	£15 per week	£16 per week	<b>£20 per week</b>	Network Management
<b>Vehicle Crossing</b> over the footway Inspection fee [set by RASWA regs]	£72	£72	<b>£75</b>	Network Management
Admin fee for ordering the work	£115	£120	<b>£150</b>	
<b>Cycling Proficiency Training</b> Charges in this case are set for academic rather than financial year	£15 (from Sept 07)	£15 ( from Sept 08)	<b>£15 ( from Sept 08)</b>	Network Management
<b>National Driver Improvement Scheme</b> Self-financing scheme provided for Kent Police	£180	£186	<b>£190</b>	Network Management
<b>Speed Awareness Course</b> Self-financing scheme provided for Kent Police	£115	£95	<b>£100</b>	Network Management
<b>Minibus Driver Training</b> Internal KCC charge per driver	£110	£113	<b>£115</b>	Network Management
<b>Minibus Driver Reassessment</b> Internal KCC charge per driver	£30	£31	<b>£35</b>	Network Management
<b>School Crossing Patrol (SCP)</b> Internal SLA with KCC Education for training and monitoring SCP	£22,040	£22,040	<b>£22,040</b>	Network Management
<b>Theatres in Education</b> Charge to school for performance – approx £250 per performance	50% of cost	50% of cost	<b>50% of cost</b>	Network Management

## Appendix 2

ITEM	Charge for 2008/09	Amended Charge for 2008/09 and 2009/10
<b>Structures</b>	Cost of inspection, maintenance and commuted sum for eventual replacement in 120 years. Amount determined on a scheme specific basis.	Cost of inspection, maintenance and commuted sum for eventual replacement in 120 years. Amount determined on a scheme specific basis.
<b>Soakaways</b> (where smaller than structure definition)  Basic commuted sum factored by 1.5 to 3.0 depending on type, complexity and location  Structural Soakaways	Cost of inspection and maintenance over 15 years	Cost of inspection and maintenance over 15 years
	Commuted sum of £4,800 per soakaway	Commuted sum of £5,000 per soakaway
	Additional commuted sum for replacement cost	Additional commuted sum for replacement cost
<b>Traffic Signals</b>	Cost of inspection and maintenance over 15 years:	Cost of inspection and maintenance over 15 years:
	£55,600 per traffic signal junction £27,800 per pelican crossing	£60,000 per traffic signal junction £30,000 per pelican crossing
<b>Other traffic/signage system equipment</b> eg. illuminated signs, variable message signs, interactive speed signs, public transport real time inf. etc.	Cost of inspection and maintenance over 15 years; amount determined on a scheme specific basis	Cost of inspection and maintenance over 15 years; amount determined on a scheme specific basis
<b>Landscaping</b>	Cost of inspection and maintenance over 15 years; amount determined on a scheme specific basis	Cost of inspection and maintenance over 15 years; amount determined on a scheme specific basis
<b>Street Lighting</b>	Cost of inspection and maintenance over 25 years (but only if non standard higher cost equipment is accepted and installed).	Cost of inspection and maintenance over 25 years (but only if non standard higher cost equipment is accepted and installed).
<b>Approved Consultants List</b>	Standard charge of £270 to assess a consultant who wishes to be on the list	Standard charge of £300 to assess a consultant who wishes to be on the list
<b>Approval, Audit and Inspection</b> of consultants' projects during construction	Staff costs recharged to developers at hourly rates	Staff costs recharged to developers at hourly rates
<b>Non-standard or enhanced surfacing &amp; street furniture</b>  <b>Other items:</b>  On Bus Transponder Unit Real time information Sign Junction Priority Receiver LED Variable Message Sign Prism Variable Message Sign CCTV Camera Automatic Rising Bollard	Cost of inspection and maintenance over 25 years for non standard higher cost materials; amount determined on a scheme specific basis Cost of inspection and maintenance over 10 years: £8,100 £12,200 £3,100 £18,700 £10,300 £23,700 £169,000	Cost of inspection and maintenance over 25 years for non standard higher cost materials; amount determined on a scheme specific basis Cost of inspection and maintenance over 10 years: £9,000 £13,500 £3,500 £20,000 £11,500 £25,000 £200,000